

Occupational License Information System Review

OLIS Record Review

An upcoming enhancement to the Occupational Licensing Information System (OLIS) requires all impacted licensees to access their record(s) and review them for accuracy. A temporary link will be placed on the Department of Motor Vehicles (DMV) Internet site for licensees to review their records. The access period for the review period will be from **June 12, 2006**, through **June 23, 2006**.

Procedures

To review your OLIS record, follow the steps below.

<i>Step</i>	<i>Action</i>
1	<p>Access the <i>Occupational License Status Information System</i> page on the DMV Internet. This is a temporary link that will be available for only two weeks and will be removed on June 24, 2006.</p> <p>There are two ways to access the page:</p> <ol style="list-style-type: none">1. Click on https://mv.dmv.ca.gov/olinq2/welcome.do. This will take you directly to the page.2. Go to the DMV homepage at www.dmv.ca.gov. Type the page address (https://mv.dmv.ca.gov/olinq2/welcome.do) in the white address bar at the top of the page and click “Go.”
2	<ul style="list-style-type: none">• Click “Start Search” to access the OLIS.• Enter your Occupational License information in the fields provided.• Click “Get License Information.”
3	<p>Review your record(s) for any discrepancies.</p> <ul style="list-style-type: none">• If there are no discrepancies in your record, no other action is required.• If there are discrepancies in your record, go to step 4.
4	<p>If there is a discrepancy in your record(s), contact DMV at one of the numbers below to have the correction(s) made.</p> <ul style="list-style-type: none">• Traffic Violator Schools and All Terrain Vehicle Training Organizations contact the OL Driving and Traffic School Unit at (916) 229-3127.• All other licensees contact the OL Firms Unit at (916) 229-3126. <p>NOTE: You may also inform your local Occupational Licensing Inspector about any discrepancies to your record.</p>

Procedures, *continued*

<i>Step</i>	<i>Action</i>
5	On July 1, 2006, the enhanced OLIS becomes effective. You may access it by clicking the Occupational Licensing Status Information System link.

Background

The enhanced OLIS will provide public record information and list any administrative disciplinary actions taken by the DMV during the past ten years for all Occupational Licensing licensees.

Distribution

This memo was sent via e-mail alert in June, 2006 to the following, and is available online at www.dmv.ca.gov/pubs/olin/olin.htm.

- Vehicle Dealers
- Dismantlers
- Distributors
- Driving Schools
- Lessor-Retailers
- Manufacturers
- Registration Services
- Remanufacturers
- Transporters
- Traffic Violator Schools
- Vessel Agents
- All Terrain Vehicle Training Organizations

Contact

Contact the following if you have any questions:

- Traffic Violator Schools and All Terrain Vehicle Training Organizations contact the OL Driving and Traffic School Unit at (916) 229-3127.
- All other licensees contact the OL Firms Unit at (916) 229-3126.



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